



## Speaker Proposal Form

The Union City Chamber of Commerce seeks presenters for numerous ongoing educational and networking programs and events. Speaking at a Chamber event is a great way to network, and to build credibility and name recognition in the community.

Presentations should generally fit the following framework:

1. Presentations limited to 45 minutes, with another 15 minutes for Q&A
2. Educational content only, NOT a sales pitch
3. Handouts and visual aids, Power point, etc. are encouraged.

Please let THE Chamber know what type of equipment you require no less than two weeks before your scheduled presentation.

If selected, THE presenter will need to submit a presentation outline for approval prior to event.

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Company: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Description of your presentation, including title and topic:

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Union City Chamber of Commerce, 3939 Smith Street, Union City, CA. 94587  
(510) 952-9637/Office (510) 952-9647/Fax  
Email- [info@unioncitychamber.com](mailto:info@unioncitychamber.com)  
[www.unioncitychamber.com](http://www.unioncitychamber.com)



Identify 3 - 5 key points your audience will learn:

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Presenter(s) qualifications, experience, etc.:

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Please list 3 references who have attended one of your past presentations:

**Reference 1**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Reference 2**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Reference 3**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_